

ARR040000 Annual Report for Regulated Small Municipal Separate Storm Sewer Systems (MS4s) General Permit - Files to Upload

version 1.21

(Submission #: HPS-Z85T-Z9SP0, version 1)

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Reason: Copy Of Record
Location: North Little Rock, Arkansas



Details

AFIN 72-02164
Submission ID HPS-Z85T-Z9SP0
Submission Reason Report

Form Input

Required Attachments

Permit Tracking Number
ARR040049

AFIN Number
72-02164

Annual Report
ARR040049_2022 Annual Report_20230413.pdf - 04/17/2023 07:44 AM
Comment
NONE PROVIDED

Instructions for completing this form:

- ARR040000 requires that this form be used when submitting annual reports. You may request approval to use your own reporting format.
- Annual Reports are due annually on or before March 31st.
- Complete the form and sign and date the certification statement below by the Responsible Official.
- If more space is needed than is provided, identify within the provided space that Attachment A, B, C, etc. has been attached.
- If an item of the form is not applicable for your program (such as street sweeping), fill in N/A in the space provided.
- Don't include attachments such as brochures, newspaper clips, sign-in sheets, etc. related to your program with this form. You only need to summarize these within this report. These records must be filed and will be needed during program audits.
- Please attach results of monitoring required for TMDL or impaired streams separately from this form.
- When complete, submit this Annual Report form to the following address:

ADEQ
 Office of Water Quality
 General Permits Section
 5301 Northshore Drive
 North Little Rock, AR 72118
 Water-permit-application@adeq.state.ar.us

Small MS4 Annual Report for Year: 2022

ADEQ Permit Tracking Number: ARR040049

Name of MS4: Tontitown

Primary Contact: James Clark

Title: Public Works Director

Mailing Address: P.O. Box 305

City: Tontitown

Zip Code: 72770

County: Washington

Telephone Number: 479-263-9216

Email Address: pwdirector@tontitownar.gov

Include or attach a Table of Organization. Indicate who (name and contact information) is responsible for overall management and implementation of your program, and if different, each minimum control measure of your program. Identify how development and implementation across multiple positions, agencies and departments occur. Also, identify any Memorandum of Understandings (MOUs) or other such agreements that exist.

Tontitown City Council

Mayor Angela Russell – 479-879-4510 – mayor@tontitownar.gov

Public Works Director – James Clark – 479-263-9216 – pwdirector@tontitownar.gov – responsible official

Building Inspector – Roger Duncan – 479-263-9215 – inspector@tontitownar.gov

Stormwater Inspector – Philip Arends – 479-263-9213 – townwater3@tontitownar.gov

Memorandum of Understanding – Northwest Arkansas Regional Planning Commission, Stormwater Group

City Engineer – Garver – Chris Buntin P.E. – 479-856-9766 – crbuntin@garverusa.com

ADEQ

ARKANSAS
Department of Environmental Quality

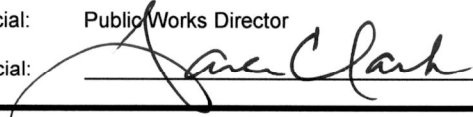
SMALL MS4 ANNUAL REPORT FORM

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including possibility of fine and imprisonment for knowing violations.

Print Name of Responsible Official: James Clark

Print Title of Responsible Official: Public Works Director

Signature of Responsible Official: _____



Date: _____

4.10.23



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Department of Environmental Quality

SMALL MS4 ANNUAL REPORT FORM

PUBLIC EDUCATION & OUTREACH

Estimate Your Permit Area's Total Population: 71

At Least Five Different Themes/Messages Are Required Over Permit Term
Overall # of completed Themes/Messages 3 of 5 for 2020-2024

BMP (mechanism) & Responsible Party	Measurable Goal	Theme or Message	Target Audience (50% of Urbanized area population= 35)	% of Target Audience Reached & Total # of people reached	Summary of Results	Effective (Yes or No)
Develop and Distribute Educational Materials	Develop 5 educational materials across the permit term. Number of materials will be documented.	Sediment leaving construction sites can enter the storm drain system and degrade water quality, and general stormwater pollution prevention and awareness	General public	100% of target audience 557 educational materials developed and/or distributed	Educational messages were shared through various social media outlets, billboards, and digital media advertisements, as well as newspaper, radio, and television reporting.	Yes
UADA CES NWA Stormwater Education						
Conduct Stormwater Education Activities	Stormwater education programs will be conducted, and attendance will be documented.	Sediment leaving construction sites can enter the storm drain system and degrade water quality, and general stormwater pollution prevention and awareness	General public	100% of target audience 95 participants	Tontitown's residents participated in educational programs offered through in-person programming and educational displays	Yes
UADA CES NWA Stormwater Education						



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Department of Environmental Quality

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PUBLIC INVOLVEMENT/PARTICIPATION

At Least Five Public Involvement Activities Are Required Over Permit Term
Overall # of completed Public Involvement 10 of 5

BMP (Activity) & Responsible Party	Measurable Goal	Theme or Message	Target Audience	Estimate of People Participated	Summary of Results	Effective (Yes or No)
Conduct Stormwater Participation Activities	At least 5 public participation and involvement activities will be coordinated and documented over the permit term	Engaging community members to enhance water quality and promote watershed stewardship	General public	9 Residents participated in at least one of 4 events including litter clean-up efforts or the stormwater education steering committee.	Tontown's participation contributed to continued educational outreach efforts to residents and removed litter from waterways	Yes
UADA CES NWA Stormwater Education						

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ILLICIT DISCHARGE DETECTION & ELIMINATION (IDDE)

BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Cite Local Code(s) Being Used (If available, web link for code(s))	Summary of Results or Activities	Effective (Yes or No)
Ordinance or Other Regulatory Mechanism	Ordinance and updated Drainage Criteria Manual	Yes	Ordinance # 2021-06-01	Ordinance adopted by City Council 6/4/2019 Updated Drainage Criteria Manual adopted by Ordinance # 2021-06-01	Yes
City of Tontitown					
BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Summary of Activities or Updates		Effective (Yes or No)
Storm Sewer System Map	Develop map detailing storm drain system and outfalls	Yes	Developed and updated by City Engineer		Yes
City of Tontitown					
BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Summary of Activities or Updates		Effective (Yes or No)
IDDE Plan	Develop plan to address Non-Stormwater discharges	Yes	Included in updated Drainage Criteria Manual		Yes
City of Tontitown					
BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	# of Outfalls Screened	# of Dry-Weather Flows Identified	# Of Illicit Discharges:
Dry-Weather Screening of Outfalls	Develop map of outfalls	Yes	2	0	Identified* Eliminated
# of Outfalls Screened - 2					0 0
Total # of Outfalls Screened Over Permit Term - 2					
BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Summary of Activities or Updates		Effective (Yes or No)
Identification of allowable non-stormwater discharges	Identify allowable non-stormwater discharges	Yes	No non-stormwater discharges have been found		Yes
City of Tontitown					

*Include an attachment which provides schedules for elimination of illicit connections that have been identified but have yet to be eliminated.

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CONSTRUCTION SITE RUNOFF CONTROL

BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Cite Local Code(s) Being Used (If available, web link for code(s))		Summary of Results or Activities	Effective (Yes or No)
			Received	Followed-Up On		
Ordinance or Other Regulatory Mechanism City of Tontitown	Update Drainage Criteria Manual	Yes	Ordinance # 2021-06-01		Adopted by City Council	Yes
BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Standards Being Used		Summary of Results or Activities	Effective (Yes or No)
Sediment and Erosion Control Requirements City of Tontitown	Update Drainage Criteria Manual	Yes	Ordinance # 2021-06-01		Adopted by City Council	Yes
BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Complaints		Summary of Results or Activities	Effective (Yes or No)
Complaint Process City of Tontitown	Develop investigation report form	Yes	0	0	All projects compliant with regulations	Yes
BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	# of Applicable Sites Requiring Plans	# of Plans Reviewed	Summary of Results or Activities	Effective (Yes or No)
Site Plan Review Procedures City of Tontitown	Review all plans and SWPPP's	Yes	3	3	All plans reviewed by staff and City Engineer	Yes
BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Site Inspections Performed		Summary of Results or Activities	Effective (Yes or No)
Site Inspection Procedures City of Tontitown	Implement site inspection checklist	Yes	# of Applicable Sites	# Performed	Avg. Frequency	Effective (Yes or No)
BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Violations		Summary of Results or Activities	Effective (Yes or No)
Enforcement Procedures City of Tontitown	Ensure corrective actions are completed	Yes	# of Violation Letters	# of Enforcement Actions	All projects compliant with regulations	Yes
		Yes	0	0	All projects compliant with regulations	Yes

*Include an attachment which identifies applicable sites within your jurisdiction for this reporting period.

SMALL MS4 ANNUAL REPORT FORM

POST-CONSTRUCTION STORM WATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT

BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Cite Local Code(s) Being Used (If available, web link for code(s))	Summary of Results or Activities	Effective (Yes or No)
Ordinance or Other Regulatory Mechanism City of Tontitown	Update Drainage Criteria Manual	Yes	Ordinance # 2021-06-01	Adopted by City Council	Yes
BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Structural and/or Non-Structural Standards Being Used	Summary of Results or Activities/Compliance rates with MS4 requirements	Effective (Yes or No)
Post-Construction Requirements City of Tontitown	Vegetative cover established	Yes	Seeding/sodding of ditches and detention ponds	Final inspection must meet requirements in order to receive final approval	Yes
BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	# of Applicable Sites Requiring Post-Const. BMPs	Summary of Results or Activities	Effective (Yes or No)
Site Plan Review Procedures City of Tontitown	Review development plans for adherence	Yes	3	Approval if all conditions are met	Yes
BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Site Inspections Performed		Effective (Yes or No)
Site Inspection Procedures City of Tontitown	Perform site inspection of all projects prior to final approval	Yes	# Performed	Avg. Frequency	Yes
			3	At completion of project	
BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Violations		Effective (Yes or No)
Enforcement Procedures City of Tontitown	Withhold Certificate of Occupancy until satisfactory completion	Yes	# of Violation Letters	# of Enforcement Actions	Yes
			0	0	
BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	# of Sites Requiring Plans/Agreements	# of Plans Developed/Agreements in Place	Effective (Yes or No)
Long-Term O&M Plans/Agreements City of Tontitown	Ensure facilities are maintained by owner or POA	Yes	0	0	Yes
				Ditches and detention ponds are maintained	

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POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Topic(s)	Targeted Audience	# of Employees Attended	Summary of Activity	Effective (Yes or No)
Employee Training Program	Conduct annual employee training	Yes	Municipal pollution prevention BMPs entitled "See Something, Say Something"	MS4 employees	8 Employees	In-person training with interactive components	Yes
UADA CES NWA Stormwater Education							
List of Municipal Facilities Subject to Program							
Water, sewer, streets and parks departments							
Summarize Maintenance Activities and Schedules							
MS4 Maintenance	As needed Clean storm drains and ditches mowed and maintained						
Document Amounts of Wastes Properly Disposed							
Disposal of Wastes	No Oil changes performed off-site, sanitation is contracted, brush and trees hauled to Class 4 landfill						
Summarize Measures Taken to Minimize Usage							
Road Salt	Yes	Covered (Yes or No)	Tons Used	Salt is mixed with sand for icy road conditions			
Summarize Measures Taken to Minimize Usage							
Pesticide & Herbicide Usage	No	Procedures Developed (Yes or No)	Gallons Used	Used only in hand sprayer			
Summarize Measures Taken to Minimize Usage							
Fertilizer Usage	No	Procedures Developed (Yes or No)	Pounds Used	No fertilizer used			
Document Amount of Material Collected and Properly Disposed							
Street Sweeping	No	City does not own a street sweeper					
Summarize any New or Existing Flood Management Projects that were Assessed for Impacts on Water Quality							
Flood Management Projects	Flood Management – Bushy Creek Hazard Mitigation Project						

SMALL MS4 ANNUAL REPORT FORM

PROPOSED CHANGES TO YOUR SWMP (IF ANY)

- Summarize any proposed changes to your SWMP, including changes to any BMPs or any identified measurable goals that apply to the program elements. If you fail to satisfy measurable goals for the reporting year, please explain why.

None

VARIANCES GRANTED (IF ANY)

- Identify and summarize any variances granted under your storm water program.

None

Tontitown Water Utilities
Post Office Box 127
Tontitown, AR 72770

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ADEC

Office of Water Quality
General Permits Section
5301 Northshore Drive
North Little Rock, AR 72118

72118-531799

